

Atlas Copco Annual Report - sustainability information 2012

Global Reporting Initiative (GRI) Compliance Index

GRI Sustainability Reporting Guidelines, version 3, stipulates that the Atlas Copco Group must determine which entities' performance will be reported in the sustainability information in the Annual Report. The entities included in the Atlas Copco Group's Annual Report's sustainability information 2012 are disclosed on page 128 in the Annual Report. The reporting boundary has been set in accordance with the accounting principles for the Atlas Copco Group's Annual Report 2012.

Atlas Copco reports on all GRI core and some additional indicators that are relevant to the organization. Some indicators are reported locally in Atlas Copco companies but not reported on Group level. All Atlas Copco production units and distribution centers are included in the environmental reporting. All Atlas Copco companies are included in the social/employees reporting. In the reporting of Business partners, product companies are included.

GRI's Sustainability Reporting Guidelines, version 3, prescribes disclosure of GRI Application Level Criteria for organizations using the Guidelines.

In the Atlas Copco Group's opinion, the Group's Annual Report 2012 fulfills the requirements stipulated by GRI's Sustainability Reporting Guidelines, version 3, for a report on level B. Regarding Disclosure of Management Approach, as required by GRI, the Group has chosen to report on Management Approach as an integrated part of the Annual Report 2012. The Group has self-declared the reporting to be GRI Application Level B. Sustainability information in the annual report including GRI application level has been subject to limited assurance by Deloitte AB.

Atlas Copco Group Center

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GRI Compliance Index

Core and Additional
Reported
Partially reported indicator
Not reported indicator
Not applicable indicator

Indicator and GRI number	Page reference in Annual Report	Report status	Comments
Strategy and analysis			
Profile			
1.1 Statement from the President and CEO on sustainability	3-5		
1.2 Sustainability-related impacts, risks and opportunities	36-39		
Organizational profile			
2.1 Name of the organization	Back cover		
2.2 Primary brands, products and/or services	13, 20-35		
2.3 Operational structure	6, 20-35, 62-63, 119-120		
2.4 Location of headquarter	133		
2.5 Countries where the Group operates	15, 20, 24, 28, 32, 119-122, 133		
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2.7 Markets served	13, 23, 27, 31, 35		
2.8 Scale of the reporting organization	Inside cover, 16-18, 20-35, 83		
2.9 Significant changes during the reporting period	15		
2.10 Awards received during the reporting period	15, 54		
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Report profile			
3.1 Reporting period	128		
3.2 Date of most recent previous report	128		
3.3 Reporting cycle	128		
3.4 Contact point for questions regarding the report or its contents	132		
Report scope and boundary			
3.5 Process for defining report content	9,12, 128-129		
3.6 Boundary of the report	128		
3.7 State any specific limitations on the scope or boundary of the report	128		
3.8 Basis for reporting on joint ventures, subsidiaries, leased facilities, outsourced operations and other entities	71-72, 128		
3.9 Data measurement techniques and the bases of calculations, including assumptions and techniques underlying estimations applied to the compilation of the indicators and other information in the report.	127-128		
3.10 Explanation of the effect of any re-statement of information provided in earlier reports	128		
3.11 Significant changes from previous reporting period in the scope, boundary or measurement methods	127-128		
GRI Content index			
3.12 Table illustrating the location of the Standard Disclosures in the report	128		See this document.
Assurance			

Indicator and GRI number	Page reference in Annual Report	Report status	Comments
3.13 Policy and current practice with regard to seeking external assurance for the report	128		
Governance, commitments and engagements			
Governance			
4.1 Governance structure of the organization	6, 56-63		
4.2 Indicate whether the Chair of the highest governance body is also an executive officer	60		
4.3 For organizations that have a unitary board structure, state the number of members of the highest governance body that are independent and/or non-executive members	60-61		
4.4 Mechanisms for shareholders and employees to provide recommendations or direction to the highest governance body	56, 59-61, 132		The annual meeting is the main mechanism for primarily shareholders to provide recommendations or direction to the Board of Directors, which is described on page 56 and 132. The Atlas Copco Group has union representatives on the Board as described on page 61. Atlas Copco companies aim to have an open culture so employees can directly contact the highest governance body. However, local management and/or divisions are responsible for operations and can assist in this regard.
4.5 Linkage between compensation for members of the highest governance body, senior managers and executives and the organization's performance.	59, 63, 85-86		Atlas Copco's remuneration of highest governance body, senior managers and executives consists mainly of a fixed part and a variable part which is linked to individual targets and their fulfilment. These targets are confidential and may relate to environmental, social and economic targets.
4.6 Process in place for the highest governance body to ensure conflicts of interest are avoided	58		
4.7 Process for determining the qualifications and expertise of the members of the highest governance body	56-57		In order to determine the qualifications and expertise of the Board members, the Chairman of the board performs annual evaluations of the Board members in which environmental and social topics might be included, but this is not public information.
4.8 Internally developed statements of mission or values, codes of conduct and principles relevant to economic, environmental and social performance	6-7, 11, 64-65		
4.9 Procedures of the highest governance body for overseeing the organization's identification and management of economic, environmental and social performance	6-8		
4.10 Processes for evaluating the highest governance body's own performance, particularly with respect to economic, environmental and social performance	57		In the annual evaluation of the Board members performed by the Chairman of the Board, environmental and social topics are included, if relevant.
Commitments to external initiatives			
4.11 Explanation of whether and how the precautionary approach or principle is addressed by the organization	48		
4.12 Externally developed economic, environmental and social charters, principles or other initiatives to which the organization subscribes or endorses.	128		
4.13 Memberships in associations or national/international advocacy organizations	9, 130		
Stakeholder engagement			
4.14 List of stakeholder groups engaged by the organization	9, 12		
4.15 Basis for identification and selection of stakeholders to whom to engage	9		
4.16 Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group	9, 128		
4.17 Key topics and concerns that have been	12		

Indicator and GRI number	Page reference in Annual Report	Report status	Comments
raised through stakeholder engagement and how the organization has responded to those key topic			
Management approach and Performance Indicators			
Economic Indicators			
Approach to management disclosure – Economic Responsibility	6-11, 13-19, 47, 128-129		
Economic performance			
EC1. Economic value generated and distributed, including revenues, operating costs, employee compensation, donations and other community investments, retained earnings, and payments to capital providers and governments.	13, 46-47, 82, 127		Economic value is reported on Group level, not by region. Revenue is reported by geographic area and by customer segment. Segment information is also reported.
EC3. Coverage of the organization's defined benefit plan obligations.	98-102		The Atlas Copco Group applies IFRS and discloses employee benefits in accordance with IAS 19.
Market presence			
EC7. Procedures for local hiring and proportion of senior management hired from the local community at significant locations of operation.	42-43, 127, 129		
Environmental Indicators			
Approach to Management Disclosure – Environmental Responsibility	6-9, 12, 20-35, 41, 48-49, 127-129		
Materials			
EN1. Materials used by weight or volume.	48, 127, 129		
EN2. Percentage of materials used that are recycled input materials.	48		
Energy			
EN3. Direct energy consumption by primary energy source.	48-49, 127, 129		The Atlas Copco Group reports and follows-up on direct energy use in GWh. A detailed overview is available on the web: www.atlascopco.com/corporateresponsibility/ CRatlas/environment/useofresources .
EN4. Indirect energy consumption by primary source.	48-49, 127, 129		The Atlas Copco Group reports and follows-up on indirect energy use in GWh. A detailed overview is available on the web: www.atlascopco.com/corporateresponsibility/ CRatlas/environment/useofresources .
EN6. Initiatives to provide energy-efficient or renewable energy based products and services, and reductions in energy requirements as a result of these initiatives.	20-22, 24-26, 28-30, 32-34, 40-41, 50-51		
Water			
EN8. Total water withdrawal by source.	Inside cover, 48-49, 127		
Emissions, effluents, and waste			
EN16. Total direct and indirect greenhouse gas emissions by weight.	Inside cover, 1, 49, 127		Atlas Copco reports on CO ₂ emissions since it is the major greenhouse gas.
EN17. Other relevant indirect greenhouse gas emissions by weight.	49, 127		Atlas Copco reports on CO ₂ emissions since it is the major greenhouse gas.
EN18. Initiatives to reduce greenhouse gas emissions and reductions achieved.	48-49, 127		
EN22. Total weight of waste by type and disposal method.	49, 127, 129		
Products and services			
EN26. Initiatives to mitigate environmental impacts of products and services, and extent of impact mitigation.	20-22, 24-26, 28-30, 32-34, 40-41		
Compliance			
EN28. Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations.	48, 129		
Transport			

Indicator and GRI number	Page reference in Annual Report	Report status	Comments
EN29. Significant environmental impacts of transporting products and other goods and materials used for the organization's operations, and transporting members of the workforce.	49, 127		
Social: Labor practices and decent work Indicators			
Approach to Management Disclosure – Social Responsibility (Labor practices and decent work)	6-9, 42-44, 128-130		
Employment indicators			
LA1. Total workforce by employment type, employment contract, and region.	Inside cover, 18, 42, 84, 127, 129		The workforce is reported per region in the Annual Report, Note 5 Employees and personal expenses, based on average number of employees. In the sustainability information the workforce is reported per region based on number of employees at year-end. The Group reports the workforce as full time employees (FTE) per geographical spread and per professional category, as well as divided between white-collar and blue-collar employees.
LA2. Total number and rate of employee turnover by age group, gender, and region.	44, 127		With reference to legislative reasons employee turnover is not reported by age group or gender.
Labor/Management relations			
LA4. Percentage of employees covered by collective bargaining agreements.	42		
LA5. Minimum notice period(s) regarding significant operational changes, including whether it is specified in collective agreements.	42		
Occupational health and safety			
LA6. Percentage of total workforce represented in formal joint management-worker health and safety committees that help monitor and advice on occupational health and safety programs.	44		
LA7. Rates of injury, occupational diseases, lost days, and absenteeism, and number of work-related fatalities by region.	Inside cover, 12, 44, 127, 130		Atlas Copco reports sick leave and number of fatalities on total level and not by region. Sick leave includes occupational diseases and own diseases.
LA8. Education, training, counselling, prevention, and risk-control programs in place to assist workforce members, their families, or community members regarding serious diseases.	43-44		
Training and education			
LA10. Average hours of training per year per employee by employee category.	Inside cover, 43, 127		
LA12. Percentage of employees receiving regular performance and career development reviews.	Inside cover, 43, 127		
Diversity and equal opportunity			
LA13. Composition of governance bodies and breakdown of employees per category according to gender, age group, minority group membership, and other indicators of diversity.	Inside cover, 42-43, 60-63, 84, 127		Age group is not disclosed at Group level. Minority group membership is not reported on in the Group.
Social: Human rights Indicators			
Approach to management disclosure – Social Responsibility (Human Rights)	6-9, 42, 45-47, 128-130		
Investment and procurement practices			
HR1. Percentage and total number of significant investment agreements that include human rights clauses or that have undergone human rights screening.	45, 47		
HR2. Percentage of significant suppliers and contractors that have undergone screening on human rights and actions taken.	Inside cover, 127, 130		
HR3. Total hours of employee training on policies and procedures concerning aspects of human rights that are relevant to operations, including the percentage of employees trained.	43		
Non-discrimination			
HR4. Total number of incidents of discrimination and actions taken.	46, 130		

Indicator and GRI number	Page reference in Annual Report	Report status	Comments
Freedom of association and collective bargaining			
HR5. Operations identified in which the right to exercise freedom of association and collective bargaining may be at significant risk, and actions taken to support these rights.	39, 42, 47, 130		
Child labor			
HR6. Operations identified as having significant risk for incidents of child labor, and measures taken to contribute to the elimination of child labor.	39, 47		
Forced and compulsory labor			
HR7. Operations identified as having significant risk for incidents of forced or compulsory labor, and measures to contribute to the elimination of forced or compulsory labor.	39, 47		
Social: Society Indicators			
Approach to management disclosure – Social Responsibility (Society)	6-9, 46-47, 128-130		
Corruption			
SO2. Percentage and total number of business units analyzed for risks related to corruption.	38-39, 46-47, 130		
SO3. Percentage of employees trained in organization's anti-corruption policies and procedures.	Inside cover, 12, 43, 46, 127		Data is not collected divided on management and non-management employees since the training is mandatory for all employees.
SO4. Actions taken in response to incidents of corruption.	46, 130		
Public policy			
SO5. Public policy positions and participation in public policy development and lobbying.	130		
SO6. Total value of financial and in-kind contributions to political parties, politicians, and related institutions by country.	130		
Anti-competitive behavior			
SO7. Total number of legal actions for anti-competitive behavior, anti-trust, and monopoly practices and their outcomes.	130		
Compliance			
SO8. Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations.	130		
Social: Product responsibility Indicators			
Approach to management disclosure – Social Responsibility (Product responsibility)	7, 40-41		
Customer health and safety			
PR1. Life cycle stages in which health and safety impacts of products and services are assessed for improvement, and percentage of significant products and services categories subject to such procedures.	41		
Products and service labeling			
PR3. Type of product and service information required by procedures and percentage of significant products and services subject to such information requirements.	41		
PR4. Total number of incidents of non-compliance with regulations and voluntary codes concerning product and service information and labeling, by type of outcomes.	41		
PR5. Practices related to customer satisfaction, including results of surveys measuring customer satisfaction.	41		
Compliance			
PR9. Monetary value of significant fines for non-compliance with laws and regulations concerning the provision and use of products and services.	41		